

# Create a Slideshow to Explain How to Complete a Simple Task - Designing Effective PowerPoint Slides Shows

**Objective:** Learn how to use PowerPoint to create an effective presentation.

**Task:** Choose a simple task - i.e. “riding a bike, making pancakes, getting ready for school”

Use this link to create your content: <https://www.wikihow.com/Ride-a-Bicycle>

**To Open a Link on a Word Doc – Hold down the CTRL button and left-click the link**

Create a presentation that includes

At least eight slides including:

- A title page
- Table contents
- Instructions (one step per slide)
- Conclusion

The presentation must include

- A selected background/slide design
- Slide transitions
- Animation on at least one slide
- Pictures on each slide (stock, screen shot)
- Shapes
- Word Art Title
- Links for -

Creative Commons Videos:

<https://www.pexels.com/videos/>

Creative Commons Music:

<https://www.bensound.com/royalty-free-music/2>